

LAW ENFORCEMENT & JUDICIARY COMMITTEE

April 19, 2006

9:00 A.M.

Meeting was called to order by Chairman O'Melia at 9:00 AM in Committee Room #2, at the Oneida County Courthouse

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chair Ted Cushing, Member Paul Dean, Member Jack Young, Member John Potters excused, Committee Secretary Sylvia McDonald

OTHERS PRESENT: Sheriff Hoffman, LRES Director Jackson, Corporation Counsel Heath, Asst. Corporation Counsel Desmond, Heather Schaefer

Motion by Cushing to approve the Agenda as posted; second was offered by Dean; all aye on voice vote, the motion carried 5-0. Cushing then moved to approve the minutes of the 5th meeting as presented, with second offered by Potters. Potters then noted the minutes reflect he was present at the April 5th meeting, when he was excused. Potters moved to amend the Agenda to reflect that correction, with second by O'Melia; all aye on voice vote, the motion carried 5-0. Cushing then moved to accept the amended minutes, with seconded by O'Melia. All aye on voice vote, the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

BR II LTE Request:

Committee heard Branch II's request to obtain an LTE for the period of time that the Judicial Assistant is on vacation from May 30 through June 7th. Following brief discussion, Cushing moved to *'approve the request and forward the matter to LRES'*. Potters seconded the motion; all aye on voice vote, the motion carried 5-0.

Sheriff – Vacancy Review / Reclassification Request:

Sheriff Hoffman advised receipt of notice that the department's Administrative Secretary will be retiring mid-June, and requests initiation of the vacancy review process to fill that position as soon as possible. In addition, the Sheriff is also requesting reclassification of that position, noting that in *'taking the time to look at where we are and planning ahead for future needs'* this position needs to be reclassified to meet those needs. Following discussion of both requests, Cushing moved to approve filling the vacancy and forward the matter to LRES for further consideration. O'Melia seconded the motion; all aye on voice vote, the motion carried 5-0. O'Melia then moved to *'ask the LRES Director to research reclassification of the position'*, to which Cushing offered the second. All aye on voice vote, the motion carried 5-0.

Corporation Counsel Vacancy Review:

Corporation Counsel Heath discussed with Committee the issues surrounding his retirement plans. No action was required, and none was taken.

Animal Control:

Committee held a brief discussion with the Sheriff about the status of the Animal Control duties. No action was required, and none was taken.

PUBLIC COMMENT:

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No further discussions or comments were offered.

AUDIT OF LAW ENFORCEMENT DEPARTMENTS:

Following examination and discussion of all vouchers, BPO Reports, line item transfers, and all other financial information submitted by law enforcement departments, Dean moved to approve all documents as presented, Potters seconded the motion; all aye on voice vote, the motion carried 5-0.

Next Meeting:

The next regular meeting was set for May 3rd at 9:00 a.m.

No topics were discussed for that Agenda.

ADJOURNMENT:

There being no further business before this Committee, Young moved to adjourn, with second by Dean; all aye on voice vote, the motion carried 5-0, and meeting adjourned at 9:38 am.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY

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